

Points raised from Internal Audit to be noted:

Box 5 – ticked ‘NO’:

- In September 2025 it was minuted that we were awaiting confirmation from Zurich that the Solar Panels are covered by insurance. Zurich confirmed they come under the village hall. This email was circulated to all Cllrs to inform however this should have also been minuted at the next meeting. Now included in Clerks report for the May 2026 meeting.

Box 8 – ticked ‘NO’:

- Budget and precept for 26/27 agreed by email on 12th January 2026, due to the urgent request from GYBC for the precept amount. The budget and precept were put on the website, however the formal resolution to approve and agree, should have been ratified at the January meeting, hence the agenda item on the May agenda.
- The Data Information Audit adopted on 28th January needs to be on the website.
- For 2024/25 and 2025/26 payments in excess of £100 should go on a separate spreadsheet on the website (transparency code) even though these are listed in the minutes.

Box 10 – ticked ‘NO’:

- It was noted the Data Protection Policy should have been reviewed in 2024, on checking this has actually been reviewed and minuted as such. However, on querying this matter, I was advised it should have been reviewed in 2025/26. I have since looked up the latest Governance advise and from 2026/27 this policy should be reviewed annually. I have added this to the review schedule.

I am signed up to complete ‘Understanding Council Finances’ with NPTS, and I have enquired about future CiLCA training.